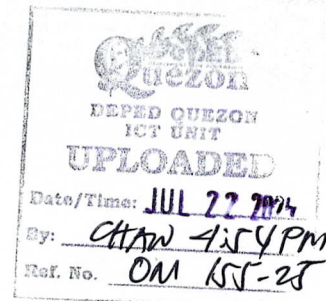




Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE



16 July 2025

OFFICE MEMORANDUM

OM No. 155, s. 2025

DESIGNATION OF QMS Secretariat Lead


To: Division Officials and Employees

In accordance with DepEd Order No. 009, s. 2021, on the institutionalization of a Quality Management System in the Department of Education, **Project Development Officer I, Mark Angelo M. Tiusan** is hereby designated as the **QMS Secretariat Lead** of the Schools Division of Quezon.

The QMS Secretariat Lead shall have the following responsibilities:

- a. Coordinate effective deployment and efficient use of human, financial, and other physical resources for the QMS;
- b. Provide technical and administrative support to successfully implement the QMS;
- c. Coordinate QMS-related activities in their respective offices;
- d. Collaborate with and assist the QMS Teams on their efforts for continuous improvement of the QMS;
- e. Facilitate the delivery of specific outputs in line with the QMS;
- f. Assist the QMR in communicating with external parties on QMS-related matters; and
- g. Provide feedback and updates on QMS-related matters to the QMR.

Dissemination of this Office Memorandum is hereby enjoined.


ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent

DEPEDQUEZON-TM-SDS-04-010-005



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